

The easiest guide to register your research data in NAGOYA Repository

That's all
you have
to do!

Online form: <https://nagoya.repo.nii.ac.jp/page/data>

①

Just fill out the
online form.

Submit !



Researcher

Required items to fill out

- ☐ Title
- ☐ Creation date
- ☐ Contributor identifier
- ☐ Creator name
- ☐ Contact person,
Contact address
- ☐ Description of
the data ...etc.



※ You can also apply by e-mail. If you want to register by e-mail, please attach the data and the application form (Excel) to your e-mail.

E-mail to:

lib-os@t.mail.nagoya-u.ac.jp

Library
Open science Team



②

The library staff
checks the contents
and register the data.



③

Your data is published
in NAGOYA Repository.
→ Metadata circulation



Benefits for researchers

- You can store your research data in a repository.
- Library staff assists you when you register your data.
- You can use the handle ("http://hdl.handle.net/2237/...") as a persistent identifier (URL) of your contents.
- If you want, DOI can be assigned.
- Your data's metadata becomes searchable in databases, such as CiNii Research.

FAQ

Where is the online form?

- You can access it at NAGOYA Repository menu, "[Submission](#)" -> "[Research Data](#)".

Where is the application form for e-mail request?

- You can download it at NAGOYA Repository menu, "[Submission](#)" -> "[Research Data](#)".

What should I do if I can't send my data by e-mail because of the big size?

- Please use an online storage service such as NUSS.

Is there a limit on the file size ?

- If the total size exceeds 150 MB, please contact us in advance.

Is there anything I should be careful of when I share my data in the repository?

- Please confirm copyrights and other rights before the application.
For others, please refer to the checklist on the online form or the application form (Excel).